



ISLAND AQUATICS EMERGENCY ACTION PLAN

DAILY PREPARATIONS

- Doors: Front doors closed after lifeguards leave.
- 2nd Emergency Gate open after 4:30pm
- Coaches on deck, has whistle, and emergency equipment is setup.
- Non-Swimmers (parents) and swimmers (if the coach is not present) stay back from pool. No running, horseplay, etc.
- Lifeguard or Certified coach must be on site to be in facility. At least one Certified Coach may not leave premises until all under-18 picked up/gone home.
- Incident Reports on hand. Diving certification lists on hand. Registration forms on hand.
- Attendance taken daily.

3-loud whistles – Emergency – Clear Pool

FACILITY EMERGENCY (NO LIFEGUARD ON DUTY)

- No lifeguards on duty
- Assessment Is it life threatening?
- If so, clear the building. Call 911 (if appropriate) 244-6400 police non-emergency number
 - Direct patrons to safety (2 safety doors open)
 - Grab attendance sheet if possible.
 - Gather on upper grass outside.
- Depending on level of emergency. If significant injury or damage, call Aquatics office 270-6135 or Rec. Specialist (Duke) Cell 344-0315
 - Fill out and file appropriate reports
 - (Incident Report for injury, Free-form for other. Get names/agencies of emergency responders.
 - Staff Briefing

FACILITY EMERGENCY (LIFEGUARD ON DUTY)

- Pool Open, Lifeguards on Duty
 - Assessment. Notify lifeguard immediately. Follow directions
 - Make sure all persons under direct supervision accounted for.
 - Notify parents if necessary.
 - Direct patrons to safety (2 safety doors open)
 - Grab attendance sheet if possible. Gather on grass outside.
- Depending on level of emergency. If significant injury or damage, call Aquatics office 270-6135 or Rec. Specialist (Duke) Cell 344-0315.
 - Fill out and File appropriate reports
 - (Incident Report for injury, Free-form for other. Get names/agencies of emergency responders.
 - Staff Briefing (internal, and review with LG staff)

WEATHER EMERGENCY

- Head Coach alerted (if he/she's unaware)
- Clear the pool/building as appropriate ASAP
 - (lightning, min 30min after last flash/thunder before re-entering pool. Wind/rain ... depending on level & number of swimmers, possibly clear lanes.)
- Direct swimmers (& parents) to safe area.
 - (lightning, inside building, away from water fixtures and windows). Fill out appropriate reports

FIRE & CHEMICAL EMERGENCY

- Alarm sounds and Head Coach is alerted
- Assess the scene
- 3 whistles – Clear the pool/building
 - Grab attendance sheet if possible.
 - Gather on the far side of the upper parking lot unless Kona winds blow that direction.
 - In case of Kona winds, gather in the field below the pool.
- **Chemical** storage locations
 - Chlorine in pump room under Meeting room
 - Muriatic Acid stored outside behind gates by kickboards
 - Powdered Chlorine sometimes stored by filter.
 - Other chemicals stored in guard room

- **Fire**

- Evacuate to upwind parking lot or grass field.
- **Confirmation of alarm**
 - Alarm confirmed **Call 911**
 - Evacuate building
 - False alarm
 - Resume activity
- Depending on level of emergency. If significant injury or damage, call Aquatics office 270-6135 or Rec. Specialist (Duke) Cell 344-0315.
 - Fill out and File appropriate reports
 - Staff Briefing

EMERGENCY INCIDENT

- Assess the scene
- Safe
 - Deal with problem/concern
 - Listen to patron
 - Offer a solution
- Not Safe
 - 3 whistles – clear pool **Call 911**
 - Direct everyone to safety.
 - Notify Aquatic center office when appropriate
 - Fill out and File appropriate reports
- Staff Briefing

DROWNING EMERGENCY

- 3 Whistles – Clear the pool
- Assess the scene
- Secure additional assistance
 - Lifeguard or trained Coach aids swimmer (possible water entry)
 - Distressed Swimmer
 - Assist to safety
 - First Aid
- Drowning Swimmer
 - Appropriate rescue & tow
 - CPR & First Aid
 - EMS – Victim to hospital
 - Bystanders – **Call 911**
 - Call equip room & aquatic center extension

- Meet ambulance
- Provide any additional assistance as directed by the lifeguard
- If significant injury/death, immediately call Aquatics 270- 6135 or Rec. Specialist (Duke) Cell 344-0315.
 - Fill out and File appropriate reports
 - Staff briefing and follow up counseling

SPINAL MANAGEMENT

- 3 Whistles – Clear the pool
- Assess the scene
- Secure additional assistance
- Enter the water safely
- Provide in-line stabilization
- Additional assistance – **Call 911** & Aquatic Center Office
- Bring backboard to primary rescuer
- Secure victim on backboard
- Remove from the water
- Check ABC's & monitor until EMS arrives

- Immediately call Aquatics 270-6135 or Rec. Specialist (Duke) Cell 344-0315.
 - Fill out and File appropriate reports
 - Staff briefing and counseling

911 CALL EXAMPLE

1. DIAL “**911**” (Use a cell phone or the phone in office)

2. Read the following message: **“There’s an EMERGENCY at the KIHEI AQUATICS CENTER, 303 East Lipoa Street, across from Kihei Elementary. Please send help immediately.”**
“There has apparently been an _____ injury.”

3. REMAIN ON THE PHONE WITH THE DISPATCHER UNTIL EMERGENCY PERSONNEL ARRIVE ON THE SCENE.

DO NOT HANG UP.